

**Lewis Center Foundation**  
**Minutes**  
**April 9, 2019**

1. **Call to Order:** Marcia Vargas, Lewis Center Foundation Chair, called the meeting to order at 9:10 a.m.
2. **Roll Call:** Lewis Center Foundation Members Desiree Burgnon, Buck Goodspeed, Tyler Jaramillo, Espy Mayoral, Umang Patel, Armando Quintana and Marcia Vargas were present.

Lewis Center Foundation Member Charity Frash was absent.

Staff members Valli Andreasen, Teresa Dowd, Lisa Lamb and Lisa Longoria were also in attendance.

3. **Public Comments:** None
4. **Special Presentations:** None
5. **Consent Agenda:**
  - .01 Approve Minutes of March 8, 2019 Regular Meetings - On a motion by Desiree Burgnon, seconded by Umang Patel, vote 7-0, the Lewis Center Foundation Board approved Consent Agenda item 5.01.
6. **Discussion/Action Items:**
  - .01 2019 Annual Gala –
    - Since the venue's bar is cash only, it was decided to sell drink tickets. There could be different colors for beer/wine vs. well drinks. We will need an additional iPad/computer to take payments. Desiree and Teresa will be doing registration and silent auction payments. Espy and Marcia will help with drink ticket and mystery box ticket payments.
    - There are only about 100 tickets sold at this time so we need more people and sponsors. We will send it out on parent square again as well as to our contacts.
    - Final head count is due to the venue by Friday, April 12. Last day for room block rate is tomorrow.
    - Marcia noted she and Duberly have a couple extra seats at their tables they could do 2 for 1. Buck also offered 4 seats at his table – 2 to AAE and 2 to NSLA.
    - Buck is working on the framed awards. He will cover the cost.
    - Lisa Lamb will see if a student photographer from yearbook can take photos at the event. Armando will connect with the student to give ideas of what to take photos of.
    - We will check with Michael when he gets back on the printing of the program.
    - The next meeting is April 18 at Charity's house during the wrapping of the silent auction times. Time is tbd.

7. **Information Included in Packet:**
  - .01 Lewis Center Foundation Financial Reports
    1. February 2019 Foundation Balance Sheet
    2. February 2019 Foundation Savings Report
    3. Donations – 2018-19

8. **Board/Staff Comments:**
  - .01 Ask a question for clarification
  - .02 Make a brief announcement
  - .03 Make a brief report on his or her own activities
  - .04 Future agenda items – we will set up a marketing meeting re: mobile apps, texting, hashtags, etc.

9. **Recommendations to the LCER Board:** None

10. **Adjournment:** Marcia Vargas, Lewis Center Foundation Chair, adjourned the meeting at 10:50 a.m.